Privacy Policy

Methods and Planning, s.r.o. (hereinafter referring to as METHODS) is committed to protect your personal data and to respect your privacy, and puts all necessary effort to secure digital personal information. All necessary measures of data security are taken for complying with all existing laws and regulations related to data protection. Our privacy policy is developed in accordance with General Data Protection Regulation of the EU.

Which personal data do we collect and process?

We collect personal and professional information about individuals and organizations. Information we collect may include:

Personal Information

- Name
- Postal and/or e-mail address
- Phone/Fax numbers
- Social media accounts (Facebook, Skype and such)
- Website URL
- Basic information about the company you are related
- Professional experience and achievements
- Media presenting your profile and achievements

Audio recording of speakers and participants to events may be collected, subject to the explicit and free consent from the participants.

In addition, for all financial transactions, we store information on IBAN and VAT.

Information for organizations we work with (donors, beneficiaries, consultancy organizations, suppliers), information we collect may extend to:

- Name
- Function
- Phone numbers
- E-mail addresses
- Contact history

We don't require the collection of any sensitive information that is related to ethnicity, political opinion and such. If such information is revealed, it is only if done by you on an optional basis, under your responsibility.

Cookies

Cookies are small text files that a website saves on your computer or mobile device when you visit the site. It enables the website to remember your actions and over a period of time, so you don't have to keep re-entering them whenever you re-visit the site. We use cookies for multiple purposes such as storing sessions, and for remembering the selected font size. For additional information about the cookies we use, how we use them or how to disable them please visit: https://www.methods-planning.eu/public/cookies-policy.html.

Why do we collect data?

We collect and use your personal information for two reasons: (a) to store personal data of persons participating in events organised and/or managed by us, or under a contract with a client, always with the prior written consent of the events' participants, and (b) to store personal data of experts with suitable background to tenders and awarded projects. In addition, we collect data from

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organizations, utilized for potential cooperation opportunities. In any way, your data is not subject to any automation process that leads to affect decision-making.

With whom do we share your information?

Your data is kept securely in METHODS and it is not shared with any third party. Exception for us to share your information with third parties may occur when data is collected for the purposes of an event in which you participate, by a client organisation, where on that case your data may be shared with the client. Another exception is when part of the data we collect may become accessible by METHODS' staff or a partnering organization outside of METHODS if there is operational necessity. Financial data is only used for the accord to principles of respective contract may require, and to comply with obligations of Slovak legal authorities. We do share data only if it is necessary to protect legitimate interests of METHODS and/ or it is required or permitted by law.

How long we keep your data?

We do not keep personal data for longer than it is necessary for the purpose of collection.

Your rights

You have the rights to be informed what we do with your data, to access it, to make us rectify if you think that data about you is false or missing, to get it erased (to be forgotten), to restrict us from processing it and to transfer your data to another data processor or controller. Also, please note that once you restrict or ask for erasure of your personal data, we cannot offer you the services which you enjoyed before.

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